



ERP Implementation Project Manager

Company: Thomas, Large & Singer Inc.

Location: Markham, Ontario

Job Type: Full-Time

Experience: 3-5 years

Education: College or University

Position Overview

TLS is currently seeking an ERP Implementation Project Manager for a full-time position to join our growing team! The role will be based out of our head office in Markham.

The ERP Implementation Project Manager will be responsible for coordinating our Sage ERP implementation, alongside our Implementation Team. The PM will work with all departments and our external development team to coordinate each phase of the project, creating timelines and maintaining the project budget, KPIs and project status updates. This role will report to our Vice President of IT.

Responsibilities

- Leads internal project team of experts from functional areas across the organization.
- Works closely with the Project Manager of our software vendor through all phases of the project.
- Be accountable for the scope, timeline and budget for the project.
- Develop and maintain a detailed project schedule and work plan.
- Assign team responsibilities, monitor progress, and motivate team members appropriately to ensure deliverables are met.
- Identify pending problems and create plans to address identified issues.
- Deliver regular status reports to organization stakeholders.
- Work with the management team to develop a change management process to ensure project success.

Qualifications

- University degree in related field.
- Experience and expertise in Sage X3 ERP an asset.
- 3+ years of experience in managing ERP implementation projects.
- PMP certification or similar Project Management Certification
- Strong Excel skills – vlookup, pivot table, etc.
- Strong experience with project management software tools, methodologies and best practices.
- Ability to establish credibility, trust and respect with team members.
- Reside in or be willing to commute to the Greater Toronto Area.
- Experience with Warehouse Management Systems and Transport Management Systems is an asset



What's In It For You...

- **Great team** dynamic and tight knit company culture. One of the most important factors in choosing your next role is the people you work with and our people are AWESOME!
- **Flexible work environment.** Ability to work from home 1-2 days per week.
- **Competitive compensation package** (salary & bonus). We get it – money isn't everything, but it's still a very important factor.
- **Benefits** – Health & Dental, Life Insurance, Disability Insurance, Parameds – Massage!
- **Pension Matching** (after 1 year – employees put in 5% and TLS matches with 5%)
- **Tuition and professional fees** reimbursement.
- **Summer Hours Program** – who doesn't want to leave early on Fridays to spend more time with friends and family while the sun is shining.

To apply for this position please send your resume to HR@tlscanada.com

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Thomas, Large & Singer welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

About Thomas, Large & Singer Inc.

Since 1912, Thomas, Large & Singer has been a preferred buy-sell distributor in the Consumer Packaged Goods industry for many Canadian and international clients. Over the past century, the company has developed expertise in all facets of the industry from national logistics and warehousing, to order-to-cash, trade promotional control solutions, broker management and sales agency of private label and industrial ingredient solutions.

To find out more, please go to our website www.tlscanada.com